



**Torrance County**  
BOARD OF COUNTY COMMISSIONERS (BCC)  
**Ryan Schwebach**, Chair, District 2  
**Kevin McCall**, Vice Chair, District 1  
**Linda Jaramillo**, Member, District 3

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**J. Jordan Barela**, County Manager

The meeting will be available via Zoom and the link may be found on the County's website  
[www.torrancecountynm.org/calendar](http://www.torrancecountynm.org/calendar).

Click on the event to access Zoom Meeting information.

## ADMINISTRATIVE MEETING AGENDA

**WEDNESDAY, February 25, 2026, @ 9:00 AM**  
**205 S. Ninth Street, Estancia, NM 87016**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 5. APPROVAL OF MINUTES**
  - a. COMMISSION:** Request Approval of the February 11, 2026, Regular Meeting Minutes of the Board of County Commissioners.
- 6. CONSENT AGENDA**
  - a. FINANCE:** Request Approval of Payables with a date range of February 5, 2026, through February 18, 2026.

**7. ADOPTION OF RESOLUTION**

- a. **MANAGER:** Request Approval of Resolution No. 2026-\_\_\_\_, A Resolution Delegation Approval Authority to the County Manager to Submit Grant Applications for Recurring Grants and Grants without Matching Fund Requirements.
- b. **FINANCE:** Request Approval of Resolution No. 2026-\_\_\_\_, A Resolution Authorizing a Budget Adjustment to the FY 2025-2026 Budget.

**8. APPROVALS/ACTION ITEM**

- a. **MANAGER:** Request Approval of a Small Purchase Professional Services Agreement Between Torrance County and KCK Advisory, LLC, not to Exceed \$59,999.99 for Financial Management and Consulting Services.
- b. **ANIMAL SERVICES:** Request Approval to Attend the Best Friends Sanctuary Annual *Save Them All Conference* in Utah.
- c. **HUMAN RESOURCES:** Request Approval of an Unauthorized Purchase in the Amount of \$3,763.05 to Robert Caswell Investigations for Services Regarding an Internal Administrative Investigation.

**9. DISCUSSION/PRESENTATION**

- a. **CLERK'S REPORT**
- b. **MANAGER'S REPORT**
- c. **COMMISSIONERS' REPORTS:**
  - 1) Commissioner McCall, District 1
  - 2) Commissioner Schwebach, District 2
  - 3) Commissioner Jaramillo, District 3

**10. Announcement of the next Board of County Commissioner's Meeting:**

***March 11, 2026***

**11. SIGNING OF OFFICIAL DOCUMENTS****12. ADJOURNMENT**

\*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats.

**Administrative Meeting****Agenda****February 25, 2026**

Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.