



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, February 25, 2026, @ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PUBLIC COMMENT (Comment limited to TWO Minutes)**
- 5. APPROVAL OF MINUTES**
 - a. COMMISSION:** Request Approval of the February 11, 2026, Regular Meeting Minutes of the Board of County Commissioners.
- 6. CONSENT AGENDA**
 - a. FINANCE:** Request Approval of Payables with a date range of February 5, 2026, through February 18, 2026.

7. ADOPTION OF RESOLUTION

- a. **MANAGER:** Request Approval of Resolution No. 2026-____, A Resolution Delegation Approval Authority to the County Manager to Submit Grant Applications for Recurring Grants and Grants without Matching Fund Requirements.
- b. **FINANCE:** Request Approval of Resolution No. 2026-____, A Resolution Authorizing a Budget Adjustment to the FY 2025-2026 Budget.

8. APPROVALS/ACTION ITEM

- a. **MANAGER:** Request Approval of a Small Purchase Professional Services Agreement Between Torrance County and KCK Advisory, LLC, not to Exceed \$59,999.99 for Financial Management and Consulting Services.
- b. **ANIMAL SERVICES:** Request Approval to Attend the Best Friends Sanctuary Annual *Save Them All Conference* in Utah.
- c. **HUMAN RESOURCES:** Request Approval of an Unauthorized Purchase in the Amount of \$3,763.05 to Robert Caswell Investigations for Services Regarding an Internal Administrative Investigation.

9. DISCUSSION/PRESENTATION

- a. **CLERK'S REPORT**
- b. **MANAGER'S REPORT**
- c. **COMMISSIONERS' REPORTS:**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Jaramillo, District 3

10. Announcement of the next Board of County Commissioner's Meeting:

March 11, 2026

11. SIGNING OF OFFICIAL DOCUMENTS**12. ADJOURNMENT**

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as possible. Public documents, including agenda and minutes, can be provided in various accessible formats.

Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.